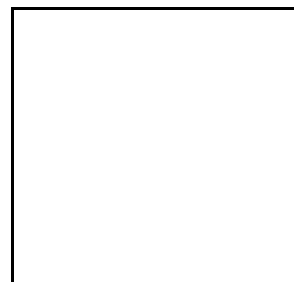




Application for Employment



Please attach a
passport photo

Personal Information

Position applied for:

First name:	Surname:	Title:
Address:		
Postcode:		
Telephone: Home		Mobile
Email:		
Date of Birth*	Male/Female*	Age*
National Insurance*		
Uniform Size	Shirt	Skirt / Trouser
		Jacket
		Leg

Do you require a temporary or permanent position?

Salary Expectations:	Current salary	Expectation
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Have you applied to, or worked for the Feversham Arms Hotel before?	Yes	No
If yes, please give dates and departments		

Where did you hear about this vacancy?
Through a member of staff (Please Name)
Other (please specify)

If you would like to work as part of the Feversham Arms Team please attach a:

Covering Letter, Application Form, CV, Copies of Certificate of Qualifications and Passport Photograph

Please send the following information to: Mr C Trueman, Assistant Manager
The Feversham Arms Hotel & Spa, 1-8 High Street, Helmsley, North Yorkshire, YO62 5AG

Education and Training

Please give details of the current or most recent schools/colleges you have attended.

Dates From To		Name and address of school, college or university attended	Subject & Level	Results

Course Title and brief description (if necessary)	Duration	Date

Employment History

Please complete all details in this section. Please include details of most recent employer first. If you need to, please use a separate piece of paper to continue

From: To: Salary: Reasons for leaving:	Your Job Title: Company: Address: Postcode: Telephone Number: Key Responsibilities:
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From:	Your Job Title:
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To:	Company:
Salary:	Address:
Reasons for leaving:	Postcode: Telephone Number:
	Key Responsibilities:

From:	Your Job Title:
To:	Company:
Salary:	Address:
Reasons for leaving:	Postcode: Telephone Number:
	Key Responsibilities:

Hours of work

The Feversham Arms is open seven days a week, offering both full and part time positions, with most positions requiring some weekend and evening work. Please cross out as appropriate each day and the hours that you are not available to work.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

About You

Do you require a work permit for permanent employment in the UK? Yes No

If yes do you have a valid permit? Yes No

Do you hold a full current driving license? Yes No

Do you own a car? Yes No

Have you been convicted of any criminal offences which are not yet spent under the Rehabilitation of Offenders Act 1974?

Yes No If yes, please explain

Do you consider yourself to have a disability as defined by the Disability Discrimination Act 1995?

Yes No

If yes, do you require any reasonable adjustments to carry out your role?

How many days sick leave have you taken during the last two years (please give details)

Additional information

Please tell us why you have are interested in this position and why you think you would be suitable for this type of work

What notice period do you require for your current employer?

Do you have any holidays booked, if so please provide dates?

What are your hobbies/past times?

References

Please be aware that we require at least two references and will contact previous employers from your last three years employments for references purposes once a position has been offered to you.

If you have only one or no previous employers please give details of responsible people who we can contact for personal references. Please note this cannot be a relative

Name	Profession
Length of time they have known you	Telephone number
Address	
Postcode	

Name	Profession
Length of time they have known you	Telephone number
Address	
Postcode	

Declaration

By completing and returning this application form, I confirm that the information is correct and understand that any false information will render an offer of employment invalid

The Feversham Arms will hold your application form on record for six months should there be no vacancies at the time of application. These are held in accordance with Data Protection Act 1988

Should you not wish to have your details retained, please tick this box

Signed

Date